



Authorization to Approve Law Library Board Recommendation to Increase Civil and Criminal Filing Fees

Shannon Stoneking
Law Library Manager
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County Law Library Serving the Community



There is **1** legal aid attorney for every **3,000** Minnesotans in need of legal help. **County law libraries** help bridge this gap by making legal information accessible to everyone.



County law libraries provide **free** access to legal resources, clinics, and self-help materials. We are **open to the public** and serve everyone.



CLLs are usually located in the courthouse, so attorneys and the public can access **resources at the point of need**.

HOW DO WE HELP?

COUNTY LAW LIBRARY SERVICES



Legal Referrals and Clinics



Free Access to Legal Materials



Free Computer and Internet Access



Education and Training

HOW WE ARE DIFFERENT

FROM SELF-HELP CENTERS AND PUBLIC LIBRARIES

The goals of county law libraries, public libraries, and self-help centers overlap, but we help people in different ways.

- We provide legal resources on a variety of legal issues for lawyers and the public.
- We provide access to legal forms.
- We offer legal clinics.
- We teach people how to use legal resources.
- We offer CLEs and programs.
- We make targeted referrals.
- We create partnerships to help more people solve legal problems.

Law Library Locations



Three courthouses and two law library locations:

Hastings within the Judicial Center, second floor

Staffed 8:00-4:30 Monday-Friday



Apple Valley within Galaxie Library -- Staffed 9-5:30*

*During the pandemic library hours are Mon/Wed/Fri 9-5 and Tuesdays/Thursdays 11-7

Minn. Stat. § 134A.10 subd. 4 states that “the law library board of trustees shall, with the approval of the board of commissioners, set the amount of the law library fee for civil and criminal matters...”

History of costs and revenue 2015-2020



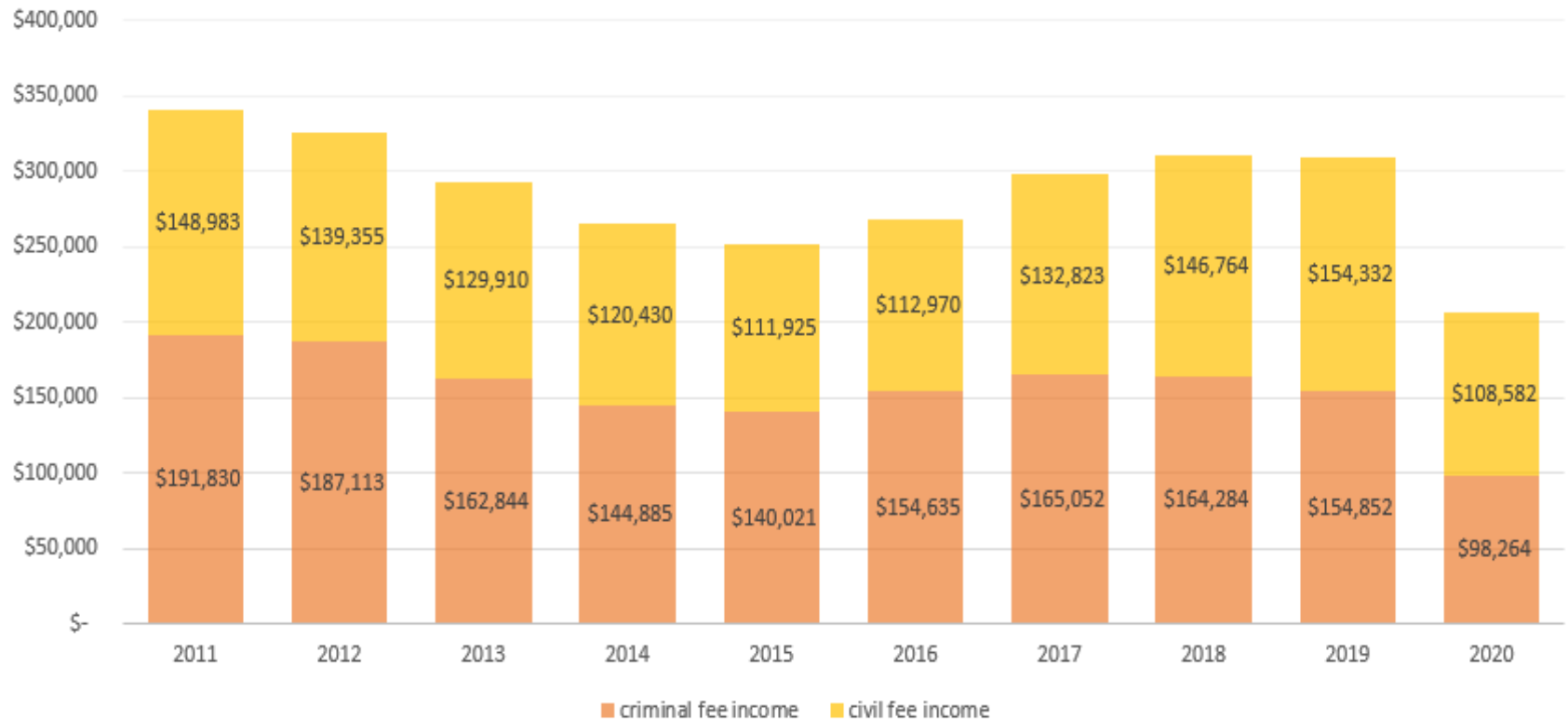
2015		Expenses	Funding
	Publications	\$108,715.00	
	Salary & Benefits (3.0 FTE)	\$255,618.00	
	Filing Fee Income		\$251,946.00
	Fund Balance withdrawal		\$111,401.00
2016			
	Publications	\$84,614.00	
	Salary & Benefits (3.0 FTE)	\$235,016.00	
	Filing Fee Income		\$267,604.00
	Fund Balance withdrawal		\$56,542.00
2017			
	Publications	\$85,872.00	
	Salary & Benefits (3.0 FTE)	\$251,658.00	
	Filing Fee Income		\$298,787.00
	Fund Balance withdrawal		\$43,655.00
2018			
	Publications	\$96,086.00	
	Salary & Benefits (3.0 FTE)	\$260,659.00	
	Filing Fee Income		\$311,051.00
	Fund Balance withdrawal		\$54,505.00
2019			
	Publications	\$94,976.00	
	Salary & Benefits (3.0 FTE)	\$274,869.00	
	Filing Fee Income		\$309,185.00
	Fund Balance withdrawal		\$70,141.00
2020			
	Publications	\$88,728.62	
	Salary & Benefits (3.35 FTE)	\$303,618.00	
	Filing Fee Income		\$206,867.76
	Fund Balance withdrawal		\$194,360.65

**2020 included a retirement payout of 15,943.84

Historical Filing Fee Revenue



DC LAW LIBRARY FILING FEE REVENUE



Law Library 5yr Budget Projection



Attachment C

5 YR LAW LIBRARY BUDGET BASE PROJECTION (Reclass position (1.0 FTE@ 107) to (0.6 FTE @ 106) and Contract Cancellation) fund balance depleted 2024

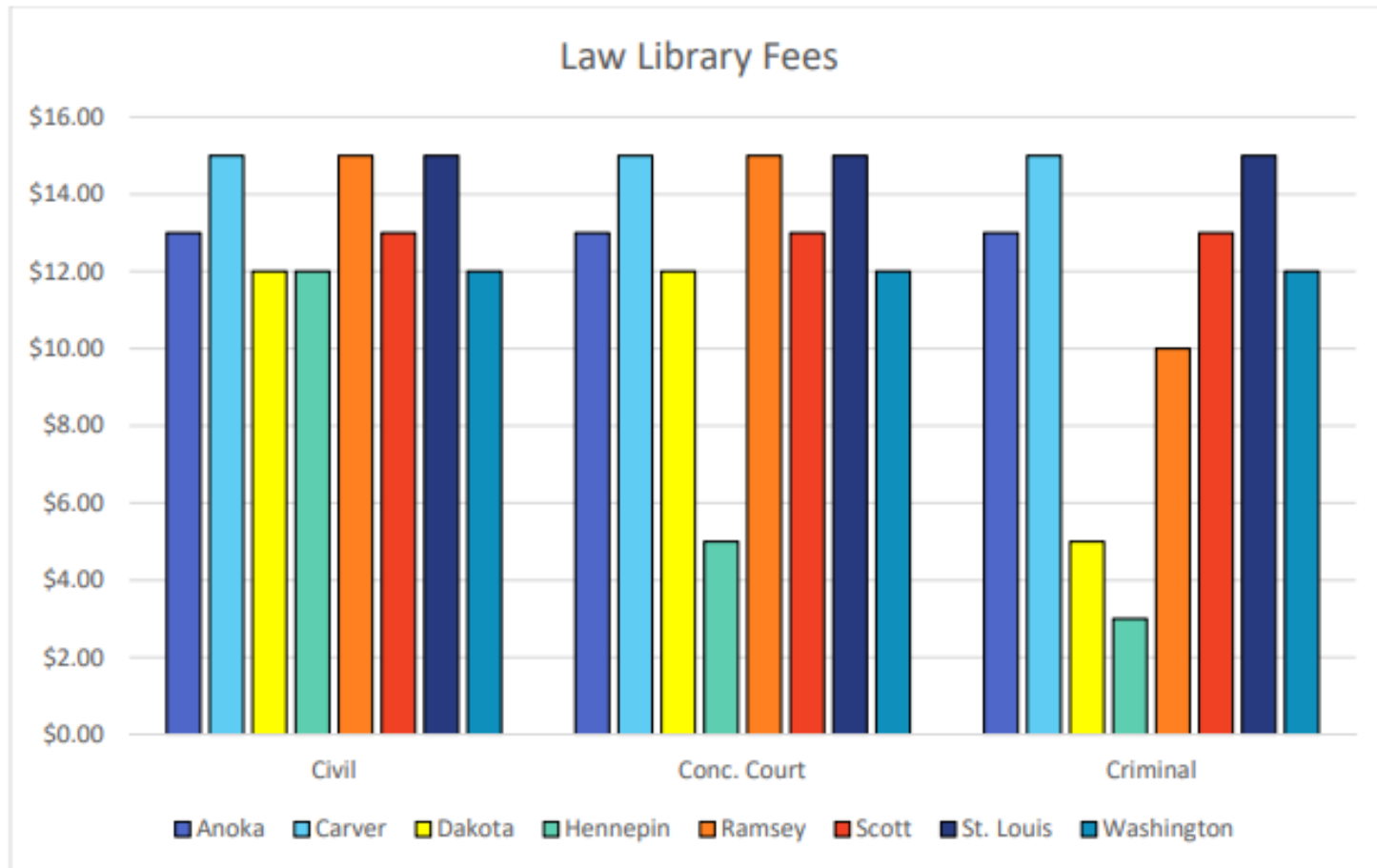
MAJOR EXPENSE CATEGORIES	Projected % Increase/Decrease	2020 Budget	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected
51001 Salaries	4%	\$ 225,100	\$ 199,262	\$ 207,232	\$ 215,522	\$ 224,143	\$ 233,108
52000 Benefits	2%	\$ 69,450	\$ 47,293	\$ 48,239	\$ 49,204	\$ 50,188	\$ 51,191
53-55 #5 Other expenses	2%	\$ 11,525	\$ 11,756	\$ 11,991	\$ 12,230	\$ 12,475	\$ 12,725
55604 Publications	5%	\$ 94,052	\$ 58,515	\$ 61,441	\$ 64,513	\$ 67,738	\$ 71,125
59XXX Tech/Capital		\$ 2,460	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 4,000
53004 Legal Aid Support		\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
TOTAL		\$ 414,587	\$ 333,826	\$ 345,903	\$ 358,469	\$ 371,544	\$ 384,150
REVENUE CATEGORIES							
42042 Filing Fees		\$ 200,000	\$ 200,000	\$ 230,000	\$ 250,000	\$ 280,000	\$ 310,000
43022 Sale of Photocopies		\$ 3,100	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
43107 Interest		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
TOTAL		\$ 213,100	\$ 213,000	\$ 243,000	\$ 263,000	\$ 293,000	\$ 323,000
Shortage to be taken from Fund Balance		\$ (201,487)	\$ (120,826)	\$ (102,903)	\$ (95,469)	\$ (78,544)	\$ (61,150)
LAW LIBRARY FUND BALANCE		\$ 549,912	\$ 348,425	\$ 227,600	\$ 124,697	\$ 29,228	\$ (110,465)

County law library fees



COMPARISON OF COUNTY LAW LIBRARY FEES (Metro + St. Louis County)

St. Louis County is a comparable law library system supporting multiple locations



County law library fees comparison



County	Civil	Conc. Court	Criminal
Anoka	\$13.00	\$13.00	\$13.00
Carver	\$15.00	\$15.00	\$15.00
Dakota	\$12.00	\$12.00	\$5.00
Hennepin*	\$12.00	\$5.00	\$3.00
Ramsey	\$15.00	\$15.00	\$10.00
Scott	\$13.00	\$13.00	\$13.00
St. Louis**	\$15.00	\$15.00	\$15.00
Washington***	\$12.00	\$12.00	\$12.00

*Supplements fee revenue with levy dollars

**Approved fee increases March 2021

***Considering fee increases May 2021

**Approved fee increases March 2021

***Considering fee increases May 2021

Conclusion



Thank you!